

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

[REDACTED]

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Renata

Family name

Jahelkova

E-mail address

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Registration number

9121776

Business name

V.I.P. Bars & Events Limited

If your business is registered, use its registered name.

VAT number

- 198 1313 91

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)

Have you had any previous or maiden names?

Yes No

Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

E-mail

Telephone number

Other telephone number

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THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

Does the premises have an address?

Yes No

Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither Premises licence Club premises certificate

Location Details

Provide further details about the location of the event

Private House

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

Continued from previous page...

Describe the nature of the premises below (see also guidance on completing the form, note 4)

Describe the nature of the event below (see also guidance on completing the form, note 5)

Birthday Party

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LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

(see also guidance on completing the form, note 6):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

(See also guidance on completing the form, note 7).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

(see also guidance on completing the form, note 8)

Event start date

/ /
 dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

/ /
 dd mm yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

18:00-01:00

(see also guidance on completing the form, note 9)

State the maximum number of people at any one time that you intend to allow to be present at the premises

during the times when you intend to carry on licensable activities, including any staff, organisers or performers

100

Note that the maximum number of people cannot exceed 499.

(see also guidance on completing the form, note 10)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

(see also guidance on completing the form, note 11):

- On the premises only
 Off the premises only
 Both

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RELEVANT ENTERTAINMENT (See also guidance on completing the form, note 12)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

n/a

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PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 13)

Do you currently hold a valid personal licence?

- Yes No

Provide the details of your personal licence below.

Issuing licensing authority

Brent

Licence number

223361263

Date of issue

03 / 07 / 2015
 dd mm yyyy

Date of expiry

03 / 07 / 2025
 dd mm yyyy

Continued from previous page... Any further relevant details

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PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 14)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

Have you already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or Yes No
b) Begins 24 hours or less after the event period proposed in this notice?

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ASSOCIATES AND BUSINESS COLLEAGUES (See also guidance on completing the form, note 15)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or Yes No
b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes No

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

Yes No

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

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CONDITION (See also guidance on completing the form, note 17)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £21

DECLARATION (See also guidance on completing the form, note 18)

A Temporary Event Notice (TEN) is required for any event which lasts for less than 168 hours (7 days) where alcohol will be sold or supplied, or entertainment or hot food/drink between 23:00 - 05:00. The application must be submitted at least 10 clear working days before the date of the event excluding the date of the event. LATE TENS can be submitted between 9 and 5 clear working days before the event but these applications are only accepted under exceptional circumstances. Further information please visit our website www.croydon.gov.uk/business/licences/entertain/ten

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/croydon/apply-1> to upload this file and continue with your application.


Don't forget to make sure you have all your supporting documentation to hand.

A1

OFFICE USE ONLY

Applicant reference number	<input type="text" value="REDACTED"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

For completion by the licensing authority

10 Acknowledgement (Please read note 8)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	13.2.16
Name of Officer signing	M. Curran



**METROPOLITAN
POLICE**

Working together for a safer London

APPENDIX A2

TERRITORIAL POLICING

Croydon Council
Licensing Authority
Bernard Weatherill House
Croydon

Renata Jahelkova
[REDACTED]
London
[REDACTED]

Date of Proposed event - 27th- 28th February 2016

ZD - Croydon Borough

Croydon Police Station
71 Park Lane
Croydon

CR9 1BP

Telephone: 02086490167

Facsimile:

Email: Darren.Rhodes@met.police.uk

www.met.police.uk

Your ref:

Our ref: Ten -68 Ballards Way

15th February 2016

Objection Notice - The Prevention of Crime and Disorder

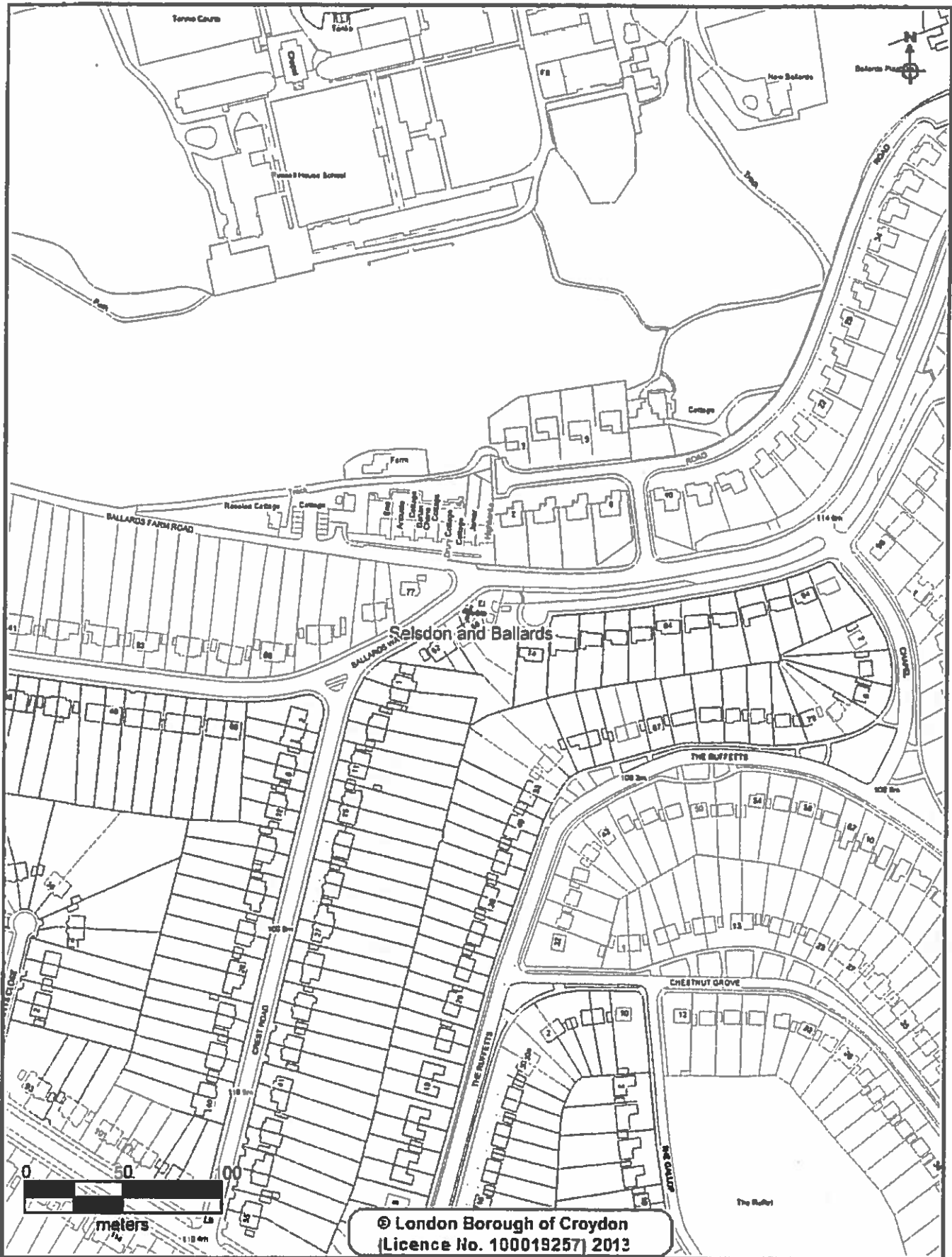
I am satisfied that allowing the private residential address at 68 BALLARDS WAY, SOUTH CROYDON to be used in accordance with the Temporary Event Notice received by Croydon Police on the 12th February 2016 would undermine the Prevention of Crime and Disorder Objective for the following reasons:

- The applicant has not approached police with a risk assessment or plan showing how the proposed function is to be managed in accordance with the Crime and Disorder and Crime Prevention objective.
- The applicant has not informed police how the event will be managed considering the change in usage of the premises to meet the Prevention of Crime and Disorder and licensing objective.
- The applicant has not indicated to police or discussed with police officers the steps that will be taken to support the Prevention of Crime and Disorder Licensing Objective.
- The Police have not been given advance notice of this event as recommended in the Croydon Council Licensing Policy or the Statutory Guidance to the Licensing Act 2003.
- It is highly unusual for alcohol to be sold at a birthday party at a residential address. It is also my submission that any amplified music played at the premises would therefore become regulated after 2300hrs and this has not been indicated on the TEN
- This notice lacks any substance, detail and relevant risk assessment for the police to be satisfied that this event would support and promote the Prevention of Crime and Disorder Licensing Objective

A2

Darren Rhodes PC194ZD
Croydon Licensing Office
020 8649 0157

On behalf of the Commissioner of the Metropolitan Police Service



CROYDON
www.croydon.gov.uk

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London Borough Croydon

Scale 1:2500

15-Feb-2016

X = 68 BALLARDS WAY

